



The Housing Authority of the County of Cook
175 West Jackson Boulevard, Suite 350
Chicago, Illinois 60604
(312) 663-5447
www.thehacc.org

December 15, 2017

Dear Housing Choice Voucher Program Landlord:

The Housing Authority of the County of Cook (the HACC) has opened the application period for the 2017 Housing Choice Voucher Tax Savings Program. You can print an application from our website: www.theHACC.org. Choose the **Forms and Docs** option the **Explore** tab. The application packet is listed in the Landlords section of the Forms and Docs page.

In order to qualify for the tax reduction, the owner must own rental property in a qualifying township **and** in an eligible census tract (poverty rate of less than 10%). The unit must be rented to a Housing Choice Voucher tenant on January 1, 2017. In addition, the unit must pass its most recent housing quality standards inspection and comply with the local code.

The HACC has a **\$25 per application processing fee** to cover the administrative costs of administering this program. Please include a check or money order for \$25 for each application you submit. The processing fee is non-refundable.

Be sure to check the eligibility of BOTH your township and your census tract. The application fee for ineligible properties will not be refunded. Incomplete applications or applications with incorrect information will not be processed. Refer to the instructions on our website for more information on finding your township and your census tract.

To take advantage of this tax savings, please take the steps listed:

- Please complete, sign, and notarize **one application per property index number**. Please print as many copies of the application as needed.
- Please **complete every line** on the application for your property to be eligible for the tax reduction.
- Please include a copy of your **most recent property tax bill**.
- Identify the **township** and the **census tract** for your property on the application.
- Attach a check, money order or cashier's check for the total **processing fee of \$25 per application**.
- The HACC must receive the application and the tax bill no later than **January 20, 2018**.

Please be sure to complete each area of your application and include a copy of your tax bill. Incomplete applications, applications with incorrect information or applications without the tax bill will not be processed and the processing fee will not be refunded. Applications received without the processing fee will not be considered. Applications received after January 20, 2018 will not be considered. Keep a copy of your application for your records.

The credit appears on the second installment tax bill as a reduction in the tax for several taxing districts with a note at the bottom of the bill: **"*These taxing districts made abatements that reduced your tax bill by \$X.XX"**

Thank you for your cooperation. If you have any questions, please contact Anne Richmond at (312) 542-4750 or arichmond@thehacc.org.

Sincerely,
Anne Richmond
Housing Choice Voucher Tax Savings Program



**The Housing Authority of the County of Cook
2017 Housing Choice Voucher Tax Savings Program**

Complete the entire application and keep a copy for your records.
Return the **application** and a copy of your **current tax bill** by **January 20, 2018**.

- Incomplete applications **will not** be considered.
- Applications without tax bills **will not** be considered.
- Applications without the \$25 processing fee **will not** be considered.

Taxpayer Information

Owner Name	
Vendor #	
Contact Phone	
Email	

Property Information

Building Address							
City, State, Zip							
Census Tract							
Year of passed inspection							
Township (circle the township as shown on the tax bill)	Barrington	Elk Grove	Evanston	Lemont	New Trier	Niles	Northfield
	Norwood Park	River Forest	Riverside	Schaumburg	Wheeling		
Property Index Number (PIN)	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
Type of property	<input type="checkbox"/> house	<input type="checkbox"/> townhouse	<input type="checkbox"/> condo	<input type="checkbox"/> apartment			
Total number of units <u>you own</u> at this PIN							
Number of the units you own at this PIN that were leased to voucher holders on January 1, 2017							

Certification

I hereby certify, under penalty of perjury, that all of the following information is correct:

- I am the legal owner of the property for which I am applying for tax abatement,
- I leased at least one rental unit to a Housing Choice Voucher tenant at the property listed above on January 1, 2017
- All units on the above property leased to Housing Choice Voucher tenants were in compliance with Housing Quality Standards on January 1, 2017 and all units were in substantial compliance with local building codes,
- All of the information on this form is accurate and is not an attempt to intentionally misrepresent the facts in order to qualify for a monetary benefit.

Owner Signature

Date

Subscribed and sworn before me on this date _____,

Notary Public

My Commission expires on

Return this form to:
Tax Savings Program,
The Housing Authority of Cook County,
175 W Jackson Blvd Suite 350
Chicago, IL 60604-3042
Attach the tax bill and the \$25 per application processing fee

Eligible Census Tracts 2017

Barrington
8042.01
8042.02

Elk Grove
7702.01
7702.02
7703
849.01
8049.02
8050.01
8050.02
8051.06
8051.07
8051.08
8051.09
8051.1
8051.11
8051.12

Evanston
8087.02
8088
8089
8090
8091
8093
8094
8095
8096
8097
8098
8099
8101
8102
8103.01
8103.02

Lemont
8240.01
8240.02
8240.03
8240.05

New Trier
8001
8002
8003
8004
8005
8006
8007
8008
8009
8010
8011
8012
8013
8014

Niles
8067
8068.01
8068.02
8069
8071
8072
8075
8076
8078
8079
8080.01
8080.02
8082
8083.02
8084
8085
8086

Northfield
8015
8016.01
8016.03
8016.05
8016.06
8016.07
8016.08
8017.01
8017.02
8018
8019.01
8019.02
8020.01
8020.02
8021
8022
8023
8020.03
8020.04

Norwood Park
1005
7709
8104
8105.01
8106

River Forest
8119
8120

Schaumburg
8046.03
8046.04
8046.05
8046.06
8046.07
8047.01
8047.05
8047.06
8047.07
8047.08
8047.09
8047.1
8047.11
8047.12
8048.03
8048.04
8048.05
8048.06
8048.07
8048.08
8048.09
8048.1

Wheeling
8024.01
8025.04
8026.01
8026.05
8027.01
8027.02
8028.01
8028.02
8029
8030.05
8030.06
8030.07
8030.08
8030.09
8030.1
8030.11
8031
8032
8033
8034
8035

You can find your census tract on the US Census Bureau's website:

factfinder.census.gov

1. Click on street address in the Address Search section to look up your census tract.



2. Enter your property address

Select Geographies

List Name Address Map

Enter a street address, city and state, or a street address and ZIP code. Click 'Go'.

Note: address search will use the latest available address data beginning with 2013 and working backwards, based on the contents of Your Selections.

street address: 175 W Jackson city: Chicago state: Illinois zip: 60604 GO

3. The Census tract will appear in the results below the state and county.

Geography Name	Geography Type	Geography Code
Illinois	State	040
Cook County, Illinois	County	050
Chicago city, Cook County, Illinois	County Subdivision	060
Block 1107, Block Group 1, Census Tract 8391, Cook County, Illinois	Block	100
Census Tract 8391, Cook County, Illinois	Census Tract	140
Block Group 1, Census Tract 8391, Cook County, Illinois	Block Group within Census Tract	150